

2.1 Home Improvement Color & Material Change

Application Form

Legal description: Village _____ Lot _____ Blk _____ Sec _____
Address: _____
Owner: _____
Phone (Res): _____ (Day): _____
Fax: _____ Other phone: _____
E-mail: _____
Estimated Start Date: _____
Contractor Company Name: _____
Contractor's Phone: _____
Contractor's Address: _____
Contractor's e-mail : _____

HOW TO APPLY

1. Complete and sign this application.
2. Provide brochures & drawings or photographs & color samples.
3. Attach a scaled copy of the property survey noting the location of the proposed improvement, also to scale. This does not apply to painting, siding, roofing and garage door changes. If the survey is greater than 11"x17" please attach three copies.
4. Please visit our web site to check the posted agendas of the Plan Review Committee meetings at <http://www.thewoodlandsassociations.org/meetings/agendas.php>. Submission does not guarantee posting on the upcoming agenda.

For Office Use	APPLICANT INFORMATION - PLEASE PROVIDE THE FOLLOWING:
	Lot type (circle all that apply): Corner, cul-de-sac, interior, lake, golf course; border on major thoroughfare or greenbelt, other _____.
	Dwelling type (circle one): Single-family, patio home, town home, condominium, other _____
	If you are a patio home/town home or condominium, please specify the additional home owner's association _____. Plans for these projects should be reviewed and an action taken by the sub home owner's association prior to review by the Plan Review Committees.
	Changes will be made to (circle all that apply): garage doors, painting, roof, siding, staining, brick, stucco, other _____.
	For proposals including painting or staining, indicate the color proposed for each item listed below. If the existing color will remain in certain areas, please specify that color in the space provided. Siding _____ shutters _____ front doors _____ other doors _____ window trim _____ trim boards _____ stucco _____ garage doors _____ brick _____ roof stacks/vents _____ other _____
	Material changes roof type from _____ to _____ color _____ garage door type from _____ to _____ color _____ siding type from _____ to _____ color _____ other type from _____ to _____ color _____

OWNER CERTIFIES THAT

1. The information set out above and included with this Application is accurate and complete.
2. The improvements will be completed in accordance with the approved application.
3. The improvements will not affect existing surface water flows at the lot boundaries.
4. Agents or employees of the community associations have my permission to enter the property during normal business hours to inspect construction of the improvements.

HOLD HARMLESS

Owner understands that the community associations do not review plans for compliance with applicable laws or codes, and that it is the duty of the owner, agent of the owner and the owner's contractors or consultants to design and construct the proposed improvements according to applicable laws, codes and sound practices. Owner hereby releases and agrees to hold The Woodlands Community Association, Inc., The Woodlands Association, Inc., The Development Standards Committee, The Development Review Committee and their agents and employees harmless from any cost or liability arising out of the review or approval of plans for the proposed improvements.

I understand that construction is not to begin until approval has been received from the Plan Review Committee

Owner Signature Date

Contractor Signature (optional) Date

Agent of Owner Signature: Date

I certify that I am signing this form with the authority of and as agent for the owner.

NOTE: Construction must be completed within 120 days of Plan Approval

(For Office Use Only)

One-Step Approval Verification

Date _____

Int. Int.

Committee Action _____
(date)

____ Approved _____ Deferred
____ Conditionally Approved _____ Returned
____ Disapproved

Supplemental Action _____
(date)

____ Approved _____ Deferred
____ Conditionally Approved _____ Disapproved

